



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

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Government Notices

MINISTRY OF HOME AFFAIRS

No. 95 2001

COMMENCEMENT OF THE IDENTIFICATION ACT, 1996 (ACT NO. 21 OF 1996)

In terms of section 20 of the Identification Act, 1996 (Act No. 21 of 1996), I hereby determine that the said Act comes into operation on the date of publication of this notice in the *Gazette*.

JERRY EKANDJO
MINISTER OF HOME AFFAIRS

Windhoek, 15 May 2001

MINISTRY OF HOME AFFAIRS

No. 96 2001

REGULATIONS UNDER THE IDENTIFICATION ACT, 1996 (ACT NO. 21 OF 1996)

The Minister has under section 17 of the Identification Act, 1996 (Act No. 21 of 1996) -

(a) made the regulations set out in the Schedule; and

- (b) repealed the regulations promulgated under Government Notices No. R.749 of 5 May 1972 and No. AG.13 of 25 February 1980, and all amendments thereof.

SCHEDULE

Definitions

1. In these regulations, unless the context indicates otherwise, any expression to which a meaning has been assigned in the Act bears that meaning, and -

“Annexure” means the appropriate annexure to these regulations;

“the Act” means the Identification Act, 1996 (Act No. 21 of 1996).

Applications for identity document

2. (1) Subject to subregulation (2), an application for an identity document by a person contemplated in section 5 of the Act must be made -

- (a) if the person applies for the first time, on Form 3-1/0066 a specimen of which is set out in Annexure A; and
- (b) if the person applies for the replacement of an identity document issued in terms of any law repealed by section 19(1) of the Act, on Form 3-1/0067 a specimen of which is set out in Annexure B.

(2) Every person who, on or after the commencement of the Act becomes 16 years of age and who is not in possession of an identity document, must within three months from the date on which he or she attained the age of 16 years apply for an identity document.

Issue of identity documents

3. An identity document issued in terms of section 5 of the Act shall be in the form of a card, a specimen of which is set out in Annexure C, and -

- (a) when issued to a Namibian citizen, be blue in colour; and
- (b) when issued to a non-citizen who is the holder of a permanent residence permit, be pink in colour,

and shall in addition to the particulars mentioned in section 5(3)(a) to (d) of the Act contain the signature or mark of the person to whom it was issued and -

- (i) his or her left thumb print; or
- (ii) if he or she has no left thumb or if such thumb is so deformed or so injured that an impression cannot be taken, his or her right thumb print; or
- (iii) if he or she has no right thumb or if such thumb is so deformed or so injured that an impression cannot be taken, a sticker with the word “DISABLED” imprinted thereon.

Proof of registration

4. A proof of registration must in the case of an application -

- (a) referred to in regulation 2(1)(a), be in the form as set out in paragraph D of the form mentioned in that regulation;

- (b) referred to in regulation 2(1)(b), be in the form as set out in paragraph D of the form mentioned in that regulation.

Submission of identity document or proof of registration

- 5. (1) If -
 - (a) an identity document or a proof of registration does not correctly reflect the particulars of the person to whom it was issued; or
 - (b) an identity document no longer contains a photograph which is a recognizable image of the person to whom it was issued,

such person must within 30 days after having become aware of the incorrectness of such identity document or proof of registration or of the fact that the photograph contained in such identity document is no longer a recognizable image of him or her, hand over to the Minister such identity document or proof of registration in compliance with section 12 of the Act.

(2) Any identity document or proof of registration of which the Minister has by virtue of section 12 of the Act obtained possession and which is required to be cancelled in terms of that section, must be cancelled by imprinting the words "CANCELLED" on the identity document or proof of registration.

Cancellation of identity documents of deceased persons

6. (1) An uncanceled identity document or proof of registration of a deceased person which was handed over to a registrar or assistant registrar referred to in section 13 of the Act, or which was seized by such registrar or assistant registrar in terms of that section, must be cancelled in the manner prescribed in regulation 5(2).

(2) The identity number of the deceased person referred to in subregulation (1) must be retained on the population register for a period of 12 months after the cancellation of the identity document in question.

Applications for duplicate or improved identity document

- 7. (1) If an identity document issued to a person in terms of section 5 of the Act-
 - (a) is lost, damaged, destroyed or stolen, a duplicate identity document; or
 - (b) is surrendered to the Minister in terms of section 12 of the Act, an improved identity document,

must be issued to such person, but only if he or she -

- (i) in duplicate completes a form as set out in Annexure D; and
 - (ii) pays the amount of N\$50,00; and
 - (iii) in the case of a damaged identity document, hand that document over to the Minister.
- (2) A duplicate form referred to in subregulation (1)(i) serves as a proof of registration.

Fingerprints

8. The fingerprints and palmprints required to be taken in terms of section 8 of the Act, must be taken by a person authorized thereto by the Minister by imprinting such fingerprints and palmprints on any of the forms set out in Annexure A, B or D, whichever may be applicable.

Short title

9. These regulations are called the Identification Regulations.

ANNEXURE A
[Front]

MINISTRY OF HOME AFFAIRS DEPARTMENT OF CIVIC AFFAIRS
REPUBLIC OF NAMIBIA - APPLICATION FOR IDENTITY DOCUMENT

3-1/0066

A

This form must be completed in block letters with an ink ballpoint pen.

This form must not be used for requesting a duplicate identity document

Identity number on the applicant's Namibian Birth Certificate: _____ Is this the first time an application form is completed for you? Y N

Surname: _____ Tel. No.: _____

First name(s): _____ **O20591**

Maiden/Previous Surname: _____

Gender* Male Female Marital Status* Single Married Widower Divorced Date of birth: _____ Year _____ Month _____ Day _____

Place of birth: _____ Country of birth: _____

B

Present Citizenship: _____ Namibian citizen since acquired by: _____

Height in meters: _____ Eye Colour* 1 2 4 8 16 Other _____ Combination _____

Office chosen for collection of ready document: _____

Residential address: _____

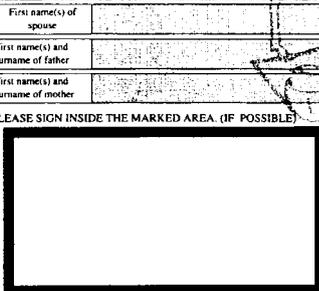
Postal address: _____

First name(s) of spouse: _____

First name(s) and surname of father: _____

First name(s) and surname of mother: _____

PLEASE SIGN INSIDE THE MARKED AREA. (IF POSSIBLE)



FOR OFFICE USE
Office number: _____ Source of data: _____
Original document number: _____
Completed by: _____
Application number: _____
Approved by: _____
Application number: _____
Date approved: _____

Date stamp of application office



O20591

O20591

C

This section is applicable to permanent residence permit holders.

Permanent residence permit number: _____ Passport number: _____

Date of issue of permanent residence permit: _____ Year _____ Month _____ Day _____

O20591

File number: _____

Left thumb

Country that issued passport: _____

D

Proof of registration. This proof must be submitted in exchange for the new identity document.

Surname: _____ First name(s): _____ **O20591**

Address: _____ Ordinary resident since: _____ Country of birth: _____ Date of birth: _____

Existing identity number (if any): _____ Applied for an identity document. Date stamp of application office

Office chosen for collection of ready document: _____



Signature of registration officer

O20591

ANNEXURE A [Reverse]

E Left hand Right hand

Do not fold. Post unfolded.

Plain prints

Left thumb


Right thumb


F **FINGERPRINT CLASSIFICATION**

Surname and initials

Identity number

Fingerprints taken by

Classification: * Mark with an X

Male Female
 Gender*

When a finger is missing, deformed, or so injured that the impression cannot be taken, this fact should be noted in the space provided for that impression.

RIGHT THUMB		RIGHT INDEX		RIGHT MIDDLE		RIGHT RING		RIGHT SMALL	
LEFT THUMB		LEFT INDEX		LEFT MIDDLE		LEFT RING		LEFT SMALL	

declare that the information furnished by me herein is true and correct.

I the father/mother/guardian of this minor, declare that the information furnished herein, is to the best of my knowledge and belief true and correct in all respects.

.....
Signature or left thumb print of applicant

.....
Signature or left thumb print of father/mother/guardian. If applicant is under 18 years.

Left thumb


Left thumb


Right thumb


ANNEXURE B [Front]

MINISTRY OF HOME AFFAIRS DEPARTMENT OF CIVIC AFFAIRS
REPUBLIC OF NAMIBIA - DATA UPDATE ACQUISITION APPLICATION FORM 3-1/0067

A *This form must be completed in block letters with an ink ballpoint pen. This form must not be used when applying for an identity document for the first time.*

Identity number: _____ Have you been issued or applied for an identity document in the past? **Y** **N** Original application number: _____

Surname: _____ Tel. No.: _____

First name(s): _____ **3069BG**

Maiden/Previous Surname: _____

Gender* Male Female Marital Status* 1 2 3 4 Date of birth: _____ Year _____ Month _____ Day _____

Place of birth: _____ Country of birth: _____

B

Present Citizenship: _____ Namibian citizen acquired by _____

Height in meters: _____ Original application number: _____

Eye Colour* 1 2 4 8 16 Combustion: _____

Office chosen for collection of ready document: _____

Residential address: _____

Postal address: _____

Instruction: _____

PLEASE SIGN INSIDE THE MARKED AREA. (IF POSSIBLE)

FOR OFFICE USE

Office number: _____ Source of data: _____

Original document number: _____

Completed by: _____

Application number: _____

Approved by: _____

Application number: _____

Date approved: _____

Date stamp of application office

 **3069BG**

C *This section is applicable to permanent residence permit holders.*

Permanent residence permit number: _____ Passport number: _____ Original application number: _____

Date of issue of permanent residence permit: _____ Year _____ Month _____ Day _____ **3069BG**

File number: _____ **Left thumb** 

Country that issued passport: _____

D *Proof of registration. This proof must be submitted in exchange for the new identity document.*

Surname: _____ First name(s): _____ **3069BG**

Address: _____

Ordinary resident since: _____ Country of birth: _____ Date of birth: _____

Existing identity number (if any): _____ Date stamp of application office: _____

Office chosen for collection of ready document: _____

 **3069BG**

Signature of registration officer: _____

ANNEXURE B
[Reverse]

F Do not fold. Post unfolded.

Left hand Right hand

Plain prints

Left thumb Right thumb

F **FINGERPRINT CLASSIFICATION** Original application number

Surname and initials

Identity number

Fingerprints taken by

Classification: * Mark with an X

Male	Female
Gender*	M <input type="checkbox"/> F <input type="checkbox"/>

When a finger is missing, deformed, or so injured that the impression cannot be taken, this fact should be noted in the space provided for that impression.

RIGHT THUMB	RIGHT INDEX	RIGHT MIDDLE	RIGHT RING	RIGHT SMALL
LEFT THUMB	LEFT INDEX	LEFT MIDDLE	LEFT RING	LEFT SMALL

I declare that the information furnished by me herein is true and correct. I the father/mother/guardian of this minor, declare that the information furnished herein, is to the best of my knowledge and belief true and correct in all respects.

.....
Signature or left thumb print of applicant Signature or left thumb print of father/mother/guardian. If applicant is under 18 years.

Original application number

Left thumb Left thumb Right thumb

ANNEXURE C

NATIONAL IDENTITY CARD

[Front]

 REPUBLIC OF NAMIBIA NATIONAL IDENTITYCARD	
Photograph of holder of Identity Card	Identification number Surname First name(s) Signature

[Reverse]

Date of birth Citizenship Place/Country of birth Gender Height/m Eye colour..... Date of issue Application no.	Thumb print of holder of Identity Card
---	--

ANNEXURE D

APPLICATION FOR DUPLICATE OR IMPROVED IDENTITY DOCUMENT

IMPROVEMENT DELETION DUPLICATION

APPLICATION NUMBER

IDENTITY NUMBER

PRESENT LEGITIMATE SURNAME

FULL FIRST NAMES

DATE OF BIRTH YEAR MONTH DAY

HEIGHT IN METERS GENDER M F MARITAL STATUS S M W D

EYE COLOUR BROWN BLUE GREEN GREY COMBINATION

COUNTRY OF BIRTH

PLACE OF BIRTH

OFFICE NUMBER DATE OF ENTRY

FIXED RESIDENTIAL ADDRESS

POSTAL ADDRESS

SERIAL NUMBER

THUMB PRINT OF APPLICANT

SIGNATURE OF APPLICANT